



National University

International Admissions
Checklist for Required Admission Documents

Please see the list of application requirements below. Please tick/check off each requirement that you submit to National University. This checklist is primarily for your use to ensure that you submit all the required documents and prevent delays in processing your application.

- Application form completed and signed on the third and fourth pages**
- Application fee of \$65 US**
- Academic records:**
 - Official* high school transcript and marksheets (and certified English translations, if applicable)
 - Official* high school diploma/proof of graduation (and certified English translations, if applicable)
 - Official* college/university transcript(s) and marksheets (and certified English translations, if applicable)
 - Official* college/university diploma(s)/proof of graduation (and certified English translations, if applicable)
 - Course syllabi/descriptions in English (if requesting transfer credit for any post-secondary courses)
- Proof of English proficiency**
 - Official* TOEFL score reports (undergraduates: 525 PBT, 197 CBT, 70 IBT, graduates: 550 PBT, 213 CBT, 79 IBT)
 - Official* IELTS score reports (undergraduates: 5.5 band, graduates: 6.0 band)
 - I have not yet taken the TOEFL or IELTS. I plan to take one of these exams on: _____
 - I plan to enroll in the English Language Program to improve my English before beginning my degree program
 - English proficiency requirement waiver request. For a full listing of English proficiency waivers, please refer to page 27 of the NU catalog. Please explain which exemption that you are requesting.
- Proof of financial support**
 - Financial Statement for International Applicants form (Note: one form for each sponsor, and the name on the Statement must match the name of the bank letter)
 - Bank statement or letter (Note: one of the following options must be submitted)
 - Foreign bank: *Official* bank statement/letter in English with a balance of at least \$28,818 US on bank letterhead/seal, date, and type of account, or
 - US bank: Two consecutive monthly statements from a U.S. bank with a minimum balance of \$3,202 on bank letterhead and signed by the bank, or
 - Section C of the Financial Statement for International Applicants should be completed and stamped/signed by your sponsor's bank
- Copy of your passport showing your name, birth date and passport expiration date**
- If already in the USA, a copy of your I-94 (back and front) and a copy of your visa**
- If already in the USA, a copy of your I-20 form (3 pages) or other immigration documents**
- If attending another ESL program, school, college or university in the USA, submit the International Student School Transfer Information form**

For more information, please contact:

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